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LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF MANAGEMENT AND FINANCE

CHARLES R. DAVIS
DEPUTY SECRETARY

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UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 2015-031

TO: Lt. Governor, Deputy Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

FROM: Rikki Nicole David, SPHR, IPMA-CP, SHRM-CP RND
Human Resources Director

SUBJECT: Holidays

DATE: November 10, 2015

The following is a list of upcoming holidays:

Wednesday, November 11, 2015	Veterans' Day
Thursday, November 26, 2015	Thanksgiving Day
Friday, November 27, 2015	Acadian Day
Thursday, December 24, 2015	Christmas Eve
Friday, December 25, 2015	Christmas Day
Thursday, December 31, 2015	New Year's Eve
Friday, January 1, 2016	New Year's Day

Please ensure that this information is made available to your employees. If you have any questions, please contact our office.

RND: rnd
c: Personnel Liaisons

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